

Detailed Job Description for Research Director, DTRFCC

The Research Director will execute strategy and execute internal research programs, while assisting in developing research partnerships in the translational, basic, and clinical science space, with focus on:

- Managing the DTRF research network and repository to include all past, present, and future DTRF grantees and grantee data and best practices
- Managing the DTRF Virtual Tumor Board
- Managing the day-to-day data curation of the Natural History Study (NHS) under the guidance of the Principal Investigator
- Engaging with industry, government, and nonprofit stakeholders to establish collaborations that advance DTRF clinical science

Research Director's Key Responsibilities

Research Business Strategy – 90%

- Provide leadership that ensures that DTRF's approach to basic, translational and clinical science integrates into a cohesive scientific plan
- Develop a deep understanding of the current state of the desmoid tumor (DT) clinical space and disease states similar to DT to identify gaps and opportunities
- Design and manage an online repository for desmoid tumor data, research materials, and best practices
- Contribute expert knowledge in support of quality decisions regarding internal planning and DTRF's overall strategic direction
- Manage and direct the annual DTRF requests for proposals and grant review process with the scientific advisory board
- Cultivate and manage relationships throughout the business and regulatory communities in pursuit of DTRF's goals
- Represent DTRF externally in a growing number of professional meetings, conferences, symposia, and other scientific and research venues
- Support the DTRF Natural History Study PI in resources and technology infrastructure to meet current commitments and take advantage of future opportunities
- Manage the day-to-day data cleaning, extraction, transformation, analysis and presentation of the data

Administration and Management – 10%

- Under the supervision of the Chair, and in collaboration with the Scientific Advisory Board, implement performance metrics for scientific initiatives to evaluate progress toward DTRF goals
- Participate as an active partner to all departments and attend DTRF events/programs, as appropriate

Professional Experience/Qualifications

- Working knowledge on developing and maintaining data repositories
- Multitasking and exceptional organizational skills
- Ability to work remotely
- Working knowledge of the pharmaceutical industry, drug development, and regulatory process
- Deep critical thinking and structured problem-solving/analysis skills with ability to develop frameworks for evaluating and recommending cross-functional options and solutions
- Ability to operate effectively within DTRF's nonprofit model and structure

- Ability to inspire research-based hope that drives action such as research participation, event sponsorship, publicity, and increased advocacy
- Ability to develop a full understanding and ownership of DTRF's mission, values, and potential role in the success of desmoid tumor clinical science
- Willingness to travel, as needed, domestically and occasionally internationally

Characteristics

- Strong affinity for DTRF's mission
- Visionary, confident, and collaborative as a leader
- Flexible and self-motivated with ability to think quickly and multi-task effectively
- Committed to the highest ethical standards with ability to demonstrate empathy, positivity, and sensitivity to the needs of all stakeholders, including persons diagnosed and their families
- Entrepreneurial drive and innovative, team-based management style
- Ability to work collaboratively in a small, fast-paced environment
- Affinity for mentoring and supporting the professional development of others

Education and Experience

- M.D., Ph.D. or equivalent advanced degree, preferably related to oncology or rare diseases
- Minimum 2 years of progressively responsible clinical development experience, preferably in oncology or rare diseases
- Grant writing experience is a plus
- Compensation will be commensurate with experience

Please send a cover letter and CV to Dr. Kelly Mercier at kelly@dtrf.org for consideration.

Candidates must be based in the U.S.